

Aquinas College



2026

Annual Security and Fire Safety Report

Statistical Information

Calendar Years

2023, 2024, 2025

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Introduction - About Aquinas College

Aquinas College, founded in 1886 by the Dominican Sisters of Marywood, is an inclusive academic community grounded in the Catholic Dominican tradition. The College is recognized for its strong liberal arts foundation, global perspective, and commitment to leadership, service, and lifelong learning. Dedicated to the pursuit of truth and the common good, Aquinas fosters an environment that supports both intellectual growth and civic responsibility. The campus is located on the southeast side of Grand Rapids—Michigan’s second-largest city—within the vibrant Eastown neighborhood and adjacent to East Grand Rapids, offering a unique blend of residential charm and urban accessibility.

Jeanne Clery Act/Report Availability

The information contained in this report is provided in compliance with the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), originally enacted in 1990 following the 1986 rape and murder of Jeanne Clery in her residence hall at Lehigh University. The Clery Act was established to ensure that institutions of higher education disclose campus crime statistics and security information to promote transparency and enhance campus safety nationwide. Subsequent amendments, including those under the Higher Education Opportunity Act, have expanded reporting requirements and strengthened institutional responsibilities related to safety, emergency response, and crime prevention.

Preparation of ASR/AFSR

In accordance with these federal requirements, Aquinas College Campus Safety publishes this Annual Security and Fire Safety Report (ASR/AFSR) each year by October 1. The report includes three years of campus crime statistics, fire safety data, and comprehensive information about institutional policies, procedures, and programs designed to promote safety and security. The ASR/AFSR is made available to all current students and employees via email notification, which includes a direct link to the report on the College’s Campus Safety website

<https://www.aquinas.edu/offices/campus-safety/jeanne-clery-act.html>.

Each year, an email notification is sent to all enrolled students and current employees, providing the exact URL for this report and including a statement of its availability. Prospective students and employees are provided notice of the report and may access it

online or request a printed copy. The College maintains documentation of distribution for compliance purposes.

While Aquinas College is situated in a generally safe area, no campus is entirely free from crime, regardless of location. All members of the community share responsibility for maintaining a safe environment and are encouraged to take reasonable precautions to protect themselves and others. The College works collaboratively with campus and community partners, including local law enforcement, to promote safety and security and has established comprehensive policies and procedures to support these efforts.

This report is intended to enhance awareness of the programs and resources available to support personal safety and community well-being. Although Aquinas has experienced relatively few serious crimes, any incident is significant—particularly to those affected. Students, faculty, staff, and visitors are encouraged to remain vigilant and take appropriate steps to safeguard themselves and their property.

Campus Safety Department

Mission

The Aquinas College Department of Campus Safety exists to provide leadership to the Aquinas Community in striving for a safe and secure environment in which all community members can live, learn, and work.

With a community service approach, the Department strives to identify and implement programs, methods, and strategies that enhance the protection of persons and property, the prevention of crime, and the enforcement of College policy. A truly safe campus can only be achieved through the cooperative efforts of all students, faculty, staff, and other stakeholders.

By coordinating the college's efforts with local law enforcement agencies, the Campus Safety Department can fulfill its commitment to the community to serve, protect, and assist.

Authority and Jurisdiction

The Department of Campus Safety is staffed by a Director, five full-time Officers, three full-time dispatchers, ten part-time employees, and student workers.

Our officers are trained in many aspects of crime prevention and community service. All employees are certified in Standard First Aid and CPR. Our officers do not have arrest authority unless they are witnesses to a felony; therefore, we cooperate closely with the Grand Rapids Police Department, East Grand Rapids Police Department, and the Kent County Sheriff's Department to coordinate any necessary police response or arrests on campus. All of our officers are radio-equipped to respond efficiently to community needs within our Campus.



Relationship with Law Enforcement

Aquinas College maintains working relationships with local law enforcement agencies, including the Grand Rapids Police Department. It makes a good-faith effort to obtain crime statistics for Clery Act reporting purposes. This includes direct communication, periodic data requests, and review of publicly available crime data systems to identify crimes occurring within Clery geography.

GRPD investigates most crimes occurring on campus. Campus Safety occasionally works with other law enforcement agencies, including the East Grand Rapids Public Safety Department, the Kent County Sheriff's Department, the Michigan State Police, the FBI, and Homeland Security. There is no written memorandum of understanding between

Aquinas Campus Safety and any public law enforcement agency; however, the department is moving forward to formalize our working relationships with our local Law Enforcement partners.

Campus Safety, Crime Prevention, and Security Awareness

Patrols

Aquinas College Campus Safety Officers conduct regular patrols of campus buildings and grounds to help maintain a safe and secure environment for students, faculty, staff, and visitors.

The Grand Rapids Police Department also periodically patrols campus, providing an additional layer of security.

Additional crime prevention and safety measures include:

Lighting

Aquinas College provides extensive exterior lighting during nighttime hours to enhance campus safety.

- Issues with exterior lighting should be reported promptly.
- During normal business hours, contact the Physical Plant Department at extension 2102 or (616) 632-2102.
- After hours, contact Campus Safety Dispatch at extension 2462 or (616) 632-2462.
- Reports may also be submitted by completing the online form [here](#).

Key and Lock Requests

The Campus Safety Office manages the issuance of workplace keys for faculty and staff. With proper authorization, keys may also be issued to contractors as needed.

- Requests for additional keys or lock changes must be submitted to the Campus Safety Office.
- Lost or stolen student room keys must be reported to the Locksmith immediately.

For convenience, the following request forms are available:

- [Resident Key Request](#)

- [Faculty Staff Key Request](#)
- [Door Lock Issue Request](#)

Maintenance

Maintenance issues that may pose a threat to safety or security—such as broken locks, doors, or windows—should be reported promptly.

- During normal business hours, Monday-Friday 7:00 am-4:00 pm, contact the Physical Plant Department by submitting a request into Operations Hero, or by calling the main office at 616-632-2937. After hours, contact Campus Safety Dispatch at 616-632-2462.
- Reports should be submitted online via the Physical Plant Maintenance Request with [Operations Hero](#) first for documentation purposes. After submitting a formal request to Operations Hero, a call (616-632-2937) or email (physicalplant@aquinas.edu) follow-up may be placed.

Aquinas College maintains its facilities and grounds to minimize hazardous conditions. Campus Safety officers regularly patrol the campus and report unsafe physical conditions, including malfunctioning lighting, to Maintenance, Grounds, or Housekeeping for correction.

Members of the campus community are encouraged to report maintenance concerns promptly using the contact information above or the online request form to help maintain a safe and secure environment.

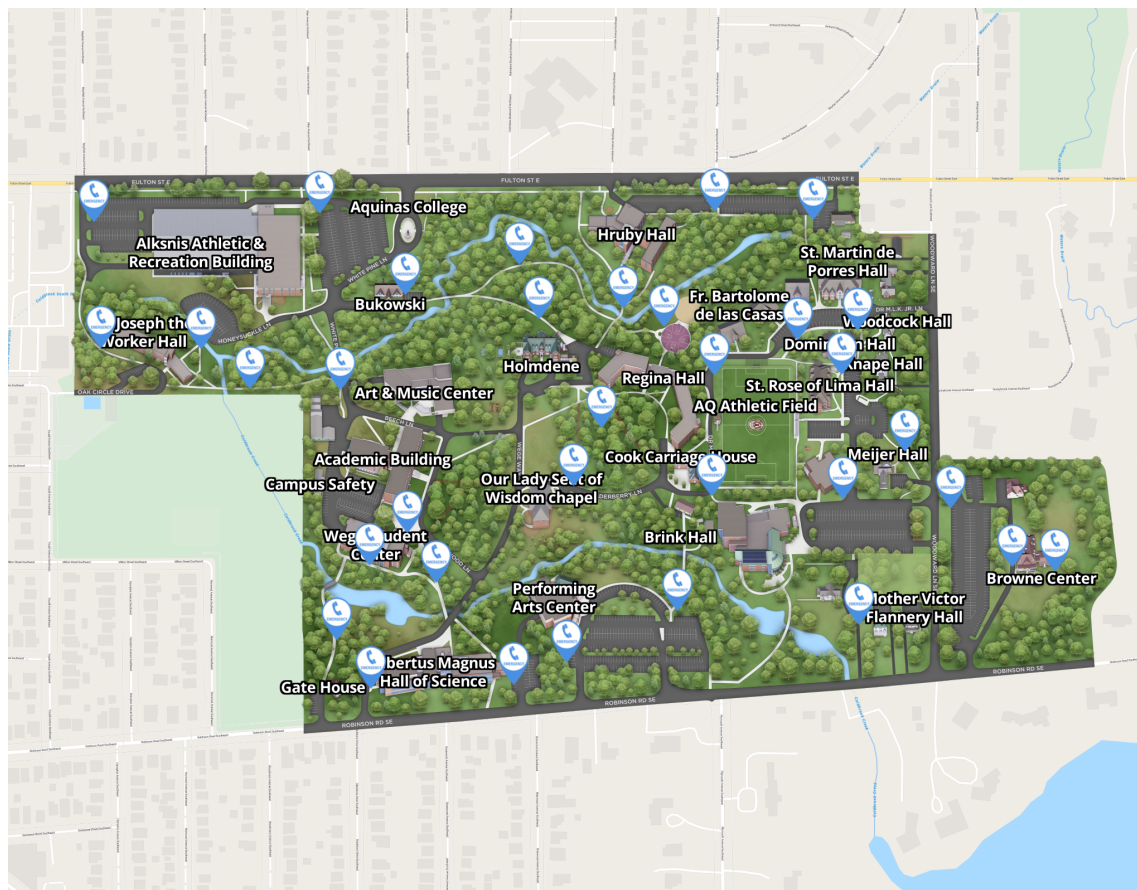
Escorts

To help prevent criminal behavior, Campus Safety offers an Escort Service for students, faculty, and staff who do not feel comfortable walking alone during the evening hours. The Escort Service runs from dusk until dawn and can be reached by calling the Dispatch line at (616) 632-2462.

Additionally, students, faculty, or staff may use the A.Q. C.A.R.E.S. application to initiate a “SAFE Saints” walk, which notifies the Campus Safety Dispatcher of the request. Once the dispatcher accepts the request, they will monitor the person's progress on a map using the location settings on their phone. If at any time the person needs assistance, they can either call or chat directly from the App.

Safety Phones

Aquinas College has installed safety phones around campus. These exterior phones are marked with a blue light and may be used to report an emergency, a crime in progress, or to request assistance.



Daily Crime Log

The Aquinas College Department of Campus Safety maintains the Daily Crime Log. It is available for public inspection during normal business hours at the Campus Safety Office and online. The log includes the nature of each reported crime, the date and time the crime occurred, the date and time the crime was reported to Campus Safety, the general location of the crime, and the disposition of the complaint, if known.

Entries are made or updated within two business days of a crime being reported to Campus Safety, unless disclosure of specific information is temporarily prohibited as described below. The most recent 60 days of the Daily Crime Log are open to public inspection during normal business hours. Portions of the log older than 60 days will be

made available for public inspection within two business days of a request. Crime log records are maintained in accordance with applicable federal record-retention requirements.

Temporary Withholding of Crime Log Information

Aquinas College may temporarily withhold information from the Daily Crime Log only when there is **clear and convincing evidence** that releasing the information would:

- Jeopardize the confidentiality of a victim;
- Jeopardize an ongoing criminal investigation or the safety of an individual;
- Cause a suspect to flee or evade detection; or
- Result in the destruction of evidence.

Information will be withheld only for as long as disclosure would create the adverse effect described above. Once the College determines that the adverse effect is no longer likely to occur, the withheld information will be added to the Daily Crime Log in accordance with applicable Clery Act requirements.

The Public Crime Log is updated regularly and is available through the Aquinas College Campus Safety website under the [Current Year Public Crime Log](#). A hard copy is also available without charge from the Campus Safety Office.

Campus Security Authorities (CSA)

Definition of a Campus Security Authority

The Jeanne Clery Campus Safety Act uses the term **Campus Security Authority (CSA)** to identify certain individuals and organizations that have federally mandated responsibilities for reporting allegations of Clery Act crimes to the institution for inclusion in applicable crime statistics and for assessment of whether a Timely Warning or Emergency Notification may be necessary.

At Aquinas College, a Campus Security Authority includes individuals or organizations that fall within one or more of the following categories:

1. **Campus Safety Personnel:** Any member of the Aquinas College Department of Campus Safety.
2. **Individuals with Responsibility for Campus Security:** Individuals who have responsibility for campus security but who do not constitute members of the

Department of Campus Safety, such as individuals who monitor access to College facilities or provide security at College events.

3. **Individuals or Offices Designated to Receive Crime Reports:** Any individual or organization identified in Aquinas College policies as an individual or office to which students and employees should report criminal offenses.
4. **Officials with Significant Responsibility for Student and Campus Activities:** College officials who have significant responsibility for student and campus activities, including, but not limited to, student housing, student conduct and disciplinary matters, athletics, student organizations, and other significant student programs and activities.

Examples of individuals who may be designated as CSAs include Campus Safety personnel, Student Affairs officials, Residence Life staff, Resident Assistants, athletic directors and coaches, advisors to recognized student organizations, Title IX personnel, and other employees or officials whose responsibilities place them within one of the CSA categories described above.

An individual's status as a CSA is determined by the individual's **function and responsibilities**, not solely by job title.

CSA Reporting Responsibilities

When a CSA receives a report or otherwise becomes aware of an allegation of a Clery Act crime, the CSA must promptly report the information to the Aquinas College Department of Campus Safety in accordance with College reporting procedures.

CSAs are **not responsible for investigating crimes, determining whether a crime actually occurred, finding or apprehending an alleged offender, or determining the appropriate Clery Act classification of an incident.** The CSA's responsibility is to report the information provided to them so that the College can evaluate the report for Clery Act statistical reporting and applicable campus safety notification requirements.

Pastoral counselors and professional counselors are not considered Campus Security Authorities when they are acting within the scope of their professional counseling or pastoral responsibilities, as provided under applicable federal regulations. Aquinas College nevertheless encourages counselors, when appropriate and consistent with their professional obligations, to inform individuals they counsel of available voluntary and confidential reporting options.

CSA Obligations

Any potential Clery-reportable incident should be reported by submitting a Clery Reporting Form or by contacting the Clery Compliance Officer at 616-632-2466 or clery@aquinas.edu. Hazing incidents that meet Clery Act definitions are included in the College's annual crime statistics and are subject to Campus Security Authority (CSA) reporting requirements. The College encourages all individuals to report incidents in good faith.

CSA Training

The College maintains documentation of CSA training completion and reporting compliance in accordance with Clery recordkeeping requirements. The trainings are as follows:

- The role of the CSA
- Title IX
- Hazing
- Violence Against Women Act
- Advanced training for Campus Safety Officers and Staff

Reporting Crimes and Emergencies

Emergency Reporting

Members of the campus community are encouraged to report all criminal incidents accurately and promptly to local law enforcement and Campus Safety. Campus Safety will assist individuals in making such reports upon request. Reporting to Campus Safety does not replace the option to report directly to law enforcement.

Reporting Emergencies and Crimes in Progress

- From a College phone: dial **extension 3333**
- From a cell phone or off-campus phone: call **(616) 632-2462**

Non-Emergency Reporting

Non-emergency incidents may be reported by dialing extension 2462 from any College phone or by calling (616) 632-2462 from a cell phone or off-campus phone.

Victim Assistance and Support Services

Aquinas College is committed to providing compassionate, trauma-informed assistance to individuals who experience crime, including victims of dating violence, domestic violence, sexual assault, stalking, and other violent crimes. Victims are encouraged to seek assistance regardless of whether they choose to report the incident to law enforcement or participate in the College's disciplinary process.

Campus Safety is available to assist victims by:

- Facilitating transportation for emergency medical care or other necessary medical services;
- Assisting with reporting incidents to the Aquinas College Campus Safety Department and/or local law enforcement;
- Assisting victims, upon request, with contacting the appropriate law enforcement agencies, the Kent County Prosecutor's Office, and the courts;
- Providing information regarding the preservation of evidence that may assist in proving that a criminal offense occurred or may be helpful in obtaining a protection order; and
- Connecting victims with available campus and community support resources.

Students who are victims of crime have access to confidential counseling services through the Aquinas College Counseling Center, consistent with applicable law and professional standards. Additional medical, mental health, victim advocacy, legal assistance, immigration and visa assistance (when applicable), student financial aid assistance, and other support services are available through community agencies. Current contact information for on-campus and community resources is available through the Campus Safety Office and on the Campus Safety website.

The College will make reasonable efforts to protect the privacy of victims and maintain the confidentiality of personally identifying information in accordance with applicable federal and state law. Personally identifying information will be shared only with College officials who have a legitimate educational or business need to know, with law enforcement or emergency responders when requested by the victim or otherwise required by law, or when necessary to protect the health or safety of members of the campus community.

Aquinas College will provide victims with a written explanation of their rights and options under the Clery Act and institutional policy. Regardless of whether a victim reports the crime to law enforcement or requests a formal disciplinary proceeding, the College will provide information regarding available supportive measures and, when reasonably available, will assist in implementing appropriate accommodations. These measures may include academic accommodations, changes to living arrangements,

modifications to work or class schedules, transportation assistance, mutual no-contact directives, safety planning, and other appropriate protective measures. The College will maintain the confidentiality of any accommodations or protective measures provided to a victim to the extent that maintaining such confidentiality will not impair the College's ability to provide those accommodations or measures.

Incident Report Review and Referral

Incident reports involving **College employees** are forwarded to the **Human Resources Department** for review and potential action, while reports involving **students or non-affiliated individuals** are forwarded to the **Dean of Student Development** for review and possible referral to a judicial affairs officer; when appropriate, the **Director of Campus Safety** assigns a senior officer to conduct further investigation.

CSA Reporting

Potential Clery-reportable incidents should be reported by submitting a Clery Reporting Form or by contacting the Clery Compliance Officer at 616-632-2466 or via email at clery@aquinas.edu. Hazing incidents that meet Clery Act definitions are included in the College's annual crime statistics and are subject to Campus Security Authority (CSA) reporting requirements. The College encourages all individuals to report incidents in good faith.

Confidential Reporting

Individuals who choose not to pursue action through the criminal justice system or Aquinas College's Student Conduct Process may still report an incident to the College. Individuals making a report to the Director of Campus Safety or another Campus Security Authority (CSA) may request that personally identifying information be withheld to the extent permitted by law. Reports submitted in this manner are included in the College's Clery Act reporting and statistical obligations without the inclusion of personally identifying information.

The purpose of a confidential report is to respect the reporting party's request for privacy while allowing the College to take appropriate steps to promote the safety and well-being of the campus community. Information obtained through confidential reports assists the College in maintaining accurate records of reported incidents, identifying potential patterns of criminal activity, and evaluating whether a serious or continuing threat to the campus community exists that may require the issuance of a Timely Warning or Emergency Notification in accordance with the Clery Act.

Confidential reports are included in the College's Annual Security Report and annual crime statistics as required by the Clery Act; however, personally identifying information is withheld to protect the privacy of the reporting party to the extent permitted by law. Upon receiving a confidential report, the College will review and assess the information provided, respond as appropriate, and take reasonable steps to address concerns raised by the reporting party, including concerns related to retaliation or ongoing safety risks.

While the College will make reasonable efforts to honor requests for confidentiality, such requests may limit the institution's ability to fully investigate, respond to, or take disciplinary action regarding an incident. The College encourages individuals seeking complete confidentiality to consult with licensed professional counselors, pastoral counselors, or other confidential resources, provided they act within the scope of their professional responsibilities and applicable law.

The College also permits anonymous reporting through available reporting mechanisms; however, anonymous reports may limit the College's ability to gather additional information, investigate the incident, or provide supportive measures and follow-up assistance.

Professional counselors, pastoral counselors, and recognized ministry staff acting within the scope of their professional licensure, certification, or official responsibilities are not considered Campus Security Authorities (CSAs) under the Clery Act. They are therefore not required to report crimes for inclusion in the College's Annual Security Report. Although these individuals may maintain confidentiality consistent with applicable law and professional standards, the College encourages them, when appropriate, to inform individuals of the availability of voluntary and anonymous reporting options for inclusion in the College's annual crime statistics.

Off-Campus Reporting

Criminal activity off campus should be reported to the local police department. The close working relationship between Campus Safety and local Law Enforcement enables Campus Safety to record and publish criminal activity near the campus and at college-owned locations. Aquinas College Department of Campus Safety does not provide Campus Safety services to off-campus residences or off-campus properties owned by the college. The college does not have any off-campus student organizations. If local Law Enforcement is contacted about criminal activity occurring off-campus involving Aquinas students, local Law Enforcement may notify Campus Safety. However, there is no official policy requiring such notification. Students in these cases may be subject to arrest by local Law Enforcement and college judicial proceedings through the Division of Student Affairs.

Sex Offender Registry

The Campus Sex Crimes Prevention Act (CSCPA), a federal law enacted on October 28, 2000, requires institutions of higher education to advise the campus community where information concerning registered sex offenders may be obtained. The Act also requires registered sex offenders, as required by state law, to provide notice to each institution of higher education in the state where they are enrolled as a student, employed, or carrying on a vocation or volunteer activity.

In Michigan, information concerning registered sex offenders is maintained by the Michigan State Police and is available to the public through the [Michigan Sex Offender Registry](#). Members of the Aquinas College community may access this registry to obtain information regarding registered sex offenders in accordance with applicable state law.

Timely Warnings and Emergency Notifications

Timely Warnings

Aquinas College will issue a Timely Warning when a Clery Act crime is reported to a Campus Security Authority or local law enforcement, occurred within the College's Clery geography, and is determined by the College to represent a **serious or continuing threat to students and employees**.

Timely Warnings are intended to provide the campus community with information necessary to help individuals protect themselves and to aid in the prevention of similar crimes.

Determining Whether to Issue a Timely Warning

Each reported Clery Act crime is evaluated **on a case-by-case basis** to determine whether the circumstances present a serious or continuing threat to the campus community. No single factor automatically determines whether a Timely Warning will or will not be issued.

Factors that may be considered include, but are not limited to:

- The nature and circumstances of the reported crime;
- Whether the reported crime occurred within the College's Clery geography;
- Whether the circumstances indicate a serious or continuing threat to students or employees;
- The time elapsed between the occurrence of the crime and when it was reported;

- Whether a suspect has been identified, located, or apprehended;
- Whether an unidentified or known suspect poses an ongoing threat;
- Whether the incident appears to be isolated or part of a pattern of similar incidents;
- Information available from law enforcement or other reliable sources; and
- Other circumstances relevant to the safety of the campus community.

The presence or absence of any one factor does not, by itself, determine whether a Timely Warning will be issued. The College will evaluate the totality of the information available at the time of the assessment.

A Timely Warning may be issued for other crimes or safety concerns that do not meet the Clery Act requirements for a Timely Warning when the College determines that providing information would enhance the safety of the campus community.

Decision and Issuance

The Director of Campus Safety, or designee, is responsible for evaluating reported incidents and determining whether the circumstances warrant issuance of a Timely Warning. When appropriate, Campus Safety may consult with other College officials or law enforcement agencies; however, such consultation will not unnecessarily delay the issuance of a warning when a serious or continuing threat exists.

Timely Warnings will be issued as soon as pertinent information is available and will be distributed in a manner reasonably calculated to reach the campus community.

Depending upon the circumstances, Aquinas College may distribute a Timely Warning through AQ CARES, College email, text messaging, the College website, MyAQ, campus postings, social media, or other communication methods appropriate to the situation.

Content of Timely Warnings

Timely Warnings will contain sufficient information about the nature of the threat to enable members of the campus community to take reasonable precautions for their safety. Depending on the circumstances and information available, a warning may include:

- The nature, date, time, and general location of the reported crime;
- A description of the circumstances relevant to the continuing threat;
- Available suspect information when appropriate;
- Recommended safety precautions or protective actions;
- Information regarding how to report relevant information; and
- Contact information for Campus Safety or other appropriate resources.

A Timely Warning will **withhold the names and other personally identifying information of victims as confidential** and will not include information that would unnecessarily compromise victim privacy.

Timely Warnings and Emergency Notifications

A Timely Warning is distinct from an Emergency Notification. Timely Warnings address Clery Act crimes that represent a serious or continuing threat to students and employees. In contrast, Emergency Notifications address a confirmed significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees on campus.

When an Emergency Notification is issued for circumstances that also involve a Clery Act crime, Aquinas College is not required to issue a separate Timely Warning based on the same circumstances; however, the College will provide adequate follow-up information to the campus community as appropriate.

Timely Warnings may be distributed using a variety of communication methods, including, but not limited to:

- AQ CARES App
- MyAQ portal
- Email notifications
- Posted notices in campus buildings

Crime Alerts may also be posted on colored paper at building entrances and displayed in the lobby or entrance areas of affected buildings for at least seven days. Updates related to a Crime Alert may be communicated through the MyAQ portal or other campus communication channels.

Emergency Notifications

Aquinas College will immediately notify the campus community upon confirmation of a significant emergency or dangerous situation occurring on campus that involves an immediate threat to the health or safety of students or employees.

Confirmation and Notification

The Aquinas College Department of Campus Safety is responsible for confirming whether a significant emergency or dangerous situation exists. Confirmation may be based on information obtained from Campus Safety personnel, law enforcement, fire or emergency medical services, governmental agencies, College officials, or other reliable sources.

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus, Aquinas College will, **without delay and taking into account the safety of the community**, determine the content of the notification and initiate the emergency notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The College will not delay an Emergency Notification for the purpose of completing an investigation or obtaining information that is not necessary to provide an effective safety notification.

Determining the Appropriate Community to Notify

Campus Safety will determine which segment or segments of the campus community should receive the Emergency Notification based on the nature, location, scope, and circumstances of the emergency.

When an emergency or dangerous situation presents a threat to the entire campus community, the College will notify the entire campus community. When the threat is limited to a particular building, area, or segment of the campus population, the College may notify only the segment or segments determined to be at risk.

Content of the Notification

The content of an Emergency Notification will be based on the information available at the time. It will provide information necessary to assist members of the campus community in protecting themselves.

Depending upon the circumstances, an Emergency Notification may include:

- The nature and location of the emergency or dangerous situation;
- Areas or populations affected;
- Protective actions that should be taken, such as evacuation, shelter-in-place, avoiding an area, or other safety instructions;
- Information about where additional instructions or updates will be provided; and
- Other information necessary to protect the health and safety of the campus community.

Emergency Notifications will be disseminated using available communication systems, including, but not limited to:

- AQ CARES App
- MyAQ portal
- Email

- Other campus communication platforms

Notification of the Larger Community

When appropriate, Aquinas College will disseminate emergency information to individuals and organizations beyond the immediate campus community when the nature, location, or scope of the emergency may affect persons outside the campus population or when broader communication would support public safety.

Depending on the circumstances, the College may provide information to parents and families, visitors, neighboring communities, local government agencies, emergency responders, community partners, and the news media. Information may be distributed through the College website, official social media accounts, media releases, coordination with local law enforcement or emergency management agencies, or other communication methods appropriate to the situation.

The Senior Director of Strategic Communications, or designee, in coordination with Campus Safety and other appropriate College officials, is responsible for coordinating communications to the larger community when such notification is warranted. Communications will be based on verified information available at the time. They will be issued in a manner intended to support public safety without unnecessarily compromising emergency response activities, law enforcement operations, or individual privacy.

Follow-Up and All-Clear Notifications

Aquinas College will provide follow-up information to the campus community and to the larger community when appropriate, as additional verified information becomes available during an emergency.

Follow-up communications may include changes to protective actions, affected locations, access restrictions, evacuation or shelter-in-place instructions, changes to campus operations, and other information necessary to support continued safety.

When the College determines that the immediate threat has ended or that emergency protective actions are no longer necessary, an all-clear or similar notification will be issued as appropriate. The all-clear may also include information regarding the resumption of normal operations, continued access restrictions, available support resources, or other relevant follow-up information.

Emergency Response and Evacuation Procedures

To support emergency preparedness and response, building-specific evacuation maps are posted in strategic locations throughout campus buildings. These maps identify

designated evacuation routes, storm shelter locations, and external gathering areas associated with each facility.

Aquinas College maintains emergency response and evacuation procedures designed to protect students, employees, and visitors during significant emergencies or dangerous situations affecting the campus.

The College **tests its emergency response and evacuation procedures at least once each calendar year**. Tests may be announced or unannounced and may include drills, exercises, tabletop exercises, functional exercises, or other activities designed to assess and evaluate the College's emergency plans, response capabilities, evacuation procedures, and preparedness.

Each test is documented and includes, at a minimum:

- A description of the exercise or test;
- The date the test was conducted;
- The time the test began and concluded; and
- Whether the test was announced or unannounced.

The College evaluates exercises and tests, as appropriate, to identify opportunities to improve emergency plans, procedures, training, communications, and response capabilities.

Annual Publicizing of Emergency Procedures

In conjunction with at least one emergency response or evacuation test each calendar year, Aquinas College publicizes its emergency response and evacuation procedures to the campus community.

The publicized information provides students and employees with information regarding the College's emergency response and evacuation procedures. It may include instructions regarding emergency notifications, evacuation, shelter-in-place, severe weather response, reporting emergencies, and other protective actions appropriate to campus emergencies.

Residence Hall Evacuation Drills

In addition to the College's annual testing of its emergency response and evacuation procedures, Aquinas College conducts evacuation drills for on-campus student housing facilities in accordance with applicable fire-safety requirements and College procedures.

Residence hall evacuation drills and other emergency exercises may also be used to evaluate evacuation procedures, emergency communications, building-specific response procedures, and the preparedness of students and employees.

Security of and Access to Campus Facilities

During standard building access hours, select doors may remain locked with entry restricted to ID card access only. This measure helps enhance security in low-traffic or sensitive areas.

In the event of an active threat on the campus of Aquinas College, the Campus Safety Department can immediately secure all exterior campus doors from the dispatch center with the push of a button. Dispatch personnel also have the capability to lock or unlock specific buildings or designated areas as needed during a localized emergency. The emergency lockdown feature is tested annually to ensure proper operation and readiness.

Aquinas College Holidays

Recognized Holidays when the College is closed

- New Year's Day
- Martin Luther King Day
- Good Friday
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Wednesday before through Friday after Thanksgiving
- Christmas Eve
- Christmas Day
- Normally defined workdays between Christmas Day and New Year's Day

Academic/Administrative Buildings

Aquinas College campus is open to the public. Most academic and administrative buildings are open during normal business hours. Administrative and academic buildings are scheduled to be electronically locked and unlocked via the Avigilon door control system. Classrooms and offices requiring extra security are also controlled through the Avigilon system. The campus safety department's dispatch centers monitor the status of all card-access doors, both exterior and interior, and respond to any alarms indicating a door is not secured by dispatching an officer to the door location. Campus Safety officers regularly patrol the interiors and exteriors of all campus facilities.

The schedule for locking and unlocking Academic and Administrative buildings is established based on scheduled classes and special events and is coordinated with

Campus Safety and the Conferencing Department. Each week, there is a Conferencing meeting, and an electronic report of events outside of normal building schedules is submitted to the Campus Safety Department. The Campus Safety Department adjusts access to these areas to accommodate special events occurring on campus.

Access to individual labs and studios is limited to those enrolled in the courses that meet in those spaces. Lab access is assigned based on specific requests from a faculty member or department head who works in that area.

Residence Halls

Aquinas College Residence halls and apartments are locked at all times and accessible only by key card. Students are issued ID cards that also serve as their building access cards, allowing them to enter residence halls 24/7 while classes are in session. In addition, hall floors are locked at all times and are card-access only. Individual resident rooms are key-access only. Residents are cautioned against permitting strangers to enter the buildings and are urged to require individuals seeking entry to use their own access cards and keys. Campus Safety Officers patrol the residence halls on a regular basis.

Buildings connected to the College's Avigilon access control system (requiring ID card entry) will lock and unlock automatically according to the schedules listed above.

Exceptions to standard building access hours may be approved as needed to accommodate scheduled events.

Avigilon Card Access

Academic and Administrative buildings that are on the Avigilon access control system include:

Academic Building	Albertus Magnus Hall
Art and Music Center	Brink Hall
Browne Center	Bukowski Chapel
Cook Carriage House	Flannery Hall
Donnelly Center (Lower Level)	Donnelly Center (Upper Level)
Jarecki Lacks Hauenstein Center	Holmdene
Hruby Hall Business Offices	Performing Arts Center
Regina Hall Residence Life Offices	Wege Student Center

Building Schedules

Fall Semester Access Hours

Building	Monday - Friday	Saturday	Sunday	Staff Card Access
Academic Building	7:00 AM - 8:00 PM	Card Access Only	Card Access Only	24/7/365 to Assigned Building
Sturris Sports and Fitness Center	7:30 AM - 8:00 PM	Card Access Only	Card Access Only	24/7/365 to Assigned Building
Grace Hauenstein Library	9:00 AM - 11:00 PM	9:00 AM - 1:00 PM	9:00 AM - 11:00 PM	24/7/365 to Assigned Building
Wege Student Center	6:55 AM - 8:00 PM	11:25 AM - 7:00 PM	11:25 AM - 7:00 PM	24/7/365 to Assigned Building
Cook Carriage House	7:30 AM - 8:00 PM	9:00 AM - 7:00 PM	9:00 AM - 7:00 PM	24/7/365 to Assigned Building

Spring Semester Access Hours

Building	Monday - Friday	Saturday	Sunday	Staff Card Access
Academic Building	7:00 AM - 8:00 PM	Card Access Only	Card Access Only	24/7/365 to Assigned Building
Sturris Sports and Fitness Center	7:30 AM - 8:00 PM	Card Access Only	Card Access Only	24/7/365 to Assigned Building
Grace Hauenstein Library	9:00 AM - 11:00 PM	9:00 AM - 1:00 PM	9:00 AM - 11:00 PM	24/7/365 to Assigned Building
Wege Student Center	6:00 AM - 8:00 PM	11:25 AM - 7:00 PM	11:25 AM - 7:00 PM	24/7/365 to Assigned Building
Cook Carriage House	7:00 AM - 8:00 PM	9:00 AM - 7:00 PM	9:00 AM - 7:00 PM	24/7/365 to Assigned Building

Lockdown Capability

During standard building access hours, select doors may remain locked with entry restricted to ID card access only. This measure helps enhance security in low-traffic or sensitive areas.

In the event of an active threat on the campus of Aquinas College, the Campus Safety Department can immediately secure all exterior campus doors from the dispatch center with the push of a button. Dispatch personnel also have the capability to lock or unlock specific buildings or designated areas as needed during a localized emergency. The emergency lockdown feature is tested annually to ensure proper operation and readiness.

Standards of Conduct

The following activities are prohibited on College property, in College residence halls, or at College-sponsored events:

- The unlawful manufacture, distribution, possession, or use of illegal drugs or controlled substances.
 - The misuse or abuse of prescription medications.
 - The possession or consumption of alcoholic beverages by persons under 21 years of age
 - Providing alcohol to individuals under the age of 21.
 - Public intoxication or disorderly behavior related to alcohol or drug use.
 - Operating a motor vehicle while under the influence of alcohol or drugs.
 - The possession or use of marijuana on College property or as part of College activities.
- Although marijuana may be legal under certain state laws, it remains illegal under federal law and is therefore prohibited at Aquinas College.

Violations of these standards may result in disciplinary action by the College in addition to any criminal penalties imposed by law enforcement authorities.

Applicable Legal Sanctions

Violations of federal, state, or local laws governing alcohol and controlled substances may result in criminal penalties.

Federal law prohibits the manufacture, distribution, possession, or use of controlled substances except as expressly authorized. Penalties may include:

- Significant fines
- Imprisonment
- Forfeiture of property
- Loss of federal benefits

Under Michigan law, penalties for alcohol and drug violations may include:

- Fines and court costs
- Jail or prison sentences
- Driver's license suspension
- Mandatory substance abuse treatment programs

Individuals should consult federal and state statutes for complete information regarding specific penalties.

Weapon Law Violations

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens.

Alcohol, Drug, and Weapons Policies/DFSCA

Aquinas College is committed to maintaining a campus environment that supports the health, safety, and academic success of students and employees. The College complies with all applicable federal, state, and local laws governing the possession, use, and distribution of alcoholic beverages and controlled substances.

The College enforces applicable federal and state laws regarding alcohol and controlled substances in compliance with the Clery Act and the Drug-Free Schools and Communities Act (DFSCA) requirements.

Students and employees are expected to comply with all federal, state, and local laws and College policies regarding alcohol and drugs.

Alcohol Policies

The following regulations, as found in the Student Code of Conduct, describe College Policy regarding the sale, service, distribution, and consumption of alcoholic beverages

on College property or at College-sponsored events in accordance with federal, state, and local laws.

https://www.aquinas.edu/_resources/images/Aquinas-Student-Code-of-Conduct-082323.pdf

- The laws of the State of Michigan pertaining to the possession and use of alcoholic beverages will be followed. Therefore, students under the age of 21 (minors) are not permitted to possess, consume, or transport alcohol anywhere on College property or at College-sponsored events.
- Residential students 21 years of age or older may drink alcoholic beverages in residential rooms.
- Students who are of legal drinking age (21 years or older) may not share or provide alcohol to any students, employees, or guests who are under 21 years of age (minors).
- Alcohol may be stored in shared spaces within residential rooms by students who are of legal drinking age.
- Students who are of legal drinking age may not consume, transport, or possess alcoholic beverages in open containers on College property unless permission is granted as specified at a specific event (i.e., Homecoming).
- Students of legal drinking age are expected to behave responsibly when consuming alcohol. Any loud or disruptive behavior or disorderly conduct associated with alcohol consumption will be subject to disciplinary action in accordance with the violation of that specific policy.
- There shall be no possession or consumption of alcoholic beverages at any student activity, sporting event, or other student gathering on College-owned or controlled property unless permission is granted by the Director of Campus Safety or the Dean of Students Office.
- Alcohol containers, full or empty, are not allowed in the rooms of minors unless the room space is shared with a student of legal drinking age. Clear and distinct efforts must be made to identify that alcohol present in such rooms is owned and consumed by students 21 years of age or older.
- The display of alcoholic beverage containers or commercial promotional material in windows or on the exterior of room doors is prohibited.
- Students are prohibited from possessing mass quantities of alcohol on College property.
- The manufacturing, sale, or unauthorized distribution of alcohol is prohibited.
- The abuse of alcohol and high-risk drinking activities are prohibited. High-risk drinking activities include, but are not limited to: drinking large amounts of alcohol, consuming alcohol at an accelerated pace, participation in drinking games, use of beer bong, and/or any activity that promotes irresponsible drinking, distribution, or providing alcoholic mixtures with an unknown level of alcohol content (punch bowl, jungle juice, trash cans, etc). Equipment used in any of these activities (kegs, party balls, bubble kegs, beer pong tables, funnels, beer bong, etc.) will be confiscated and may not be returned.

- Students may not violate any federal, state, or local law pertaining to alcohol (i.e., driving while under the influence of alcohol).
- If anyone is found to be in violation of the alcohol policy, all alcohol will be confiscated and disposed of.
- Public intoxication on College property or at College-sponsored events is prohibited.
- Flagrant or repeat violations are prohibited and could result in a student's dismissal from the residential community and/or the College.
- Violations of the alcohol policy (and all other policy violations) are cumulative throughout a student's Aquinas College educational career.

Drug Policies

The term "drug" includes:

- controlled substances, as defined in 21 USC 802, which cannot be legally obtained
- legally obtainable controlled substances which were not legally obtained, including:
 - Prescribed drugs when the prescription is no longer valid (e.g., use of medication after a course of treatment is completed);
 - Prescribed drugs used contrary to the prescription;
 - Prescribed drugs issued to another person.

Specifically,

- The use, possession, manufacture, sale, and/or distribution of any illegal drug (or drugs) in any amount is prohibited regardless of location.
- The use, possession, sale, and/or distribution of prescription drugs for which one does not have a legitimate prescription is prohibited.
- The use or possession of drug paraphernalia is prohibited, including but not limited to any item or device associated with or used in conjunction with illegal drug activity (e.g., bongs, bowls, scales, etc.)
- The abuse or misuse (beyond the recommended dosage and/or instructions for use) of non-prescription medications is prohibited.

Any drug-related incident on campus may result in dismissal from the residential community and required assessment and treatment at a substance abuse treatment facility (at the student's expense) as a condition of remaining a student at Aquinas College.

Flagrant and repeat violations may result in a student's dismissal from the College. In addition to College-imposed sanctions, students and employees are subject to all legal sanctions under federal, state, and local law for any offenses involving illegal drugs on College property or at College-sponsored activities. The College reserves the right to pursue criminal action against the offending student(s) and/or employees. The College cannot deny the Grand Rapids Police Department or federal or state narcotic officers the right of access to the campus or entry to College buildings for the purpose of investigating the illegal use or sale of drugs.

Health Risks Associated with Alcohol and Drug Use

The use of illicit drugs and the abuse of alcohol pose serious health risks. These risks may include:

- **Alcohol Use**
 - Impaired judgment and coordination
 - Increased risk of accidents and injuries
 - Alcohol poisoning
 - Liver disease and cardiovascular problems
 - Addiction and dependency
 - Increased risk of violence, sexual assault, and unsafe sexual behavior
- **Illegal Drug Use**
 - Physical and psychological dependence
 - Heart and respiratory failure
 - Brain damage and neurological impairment
 - Increased risk of infectious diseases
 - Overdose and death

Substance abuse can negatively impact academic performance, workplace productivity, personal relationships, and overall health.

Drugs and Alcohol in the Workplace

It is the intent and obligation of the College to provide a drug-free, healthy, safe, and secure workplace for its employees and to provide the highest-quality services to its students. The purpose of this policy is to promote employee health and safety, reduce absenteeism and tardiness, improve productivity, promote student satisfaction, and protect the College's facilities, equipment, and reputation.

This policy does not prohibit the lawful consumption of alcohol at approved social events related to College business, provided that consumption is in moderation and does not involve any other violation of this policy or applicable laws (such as operating a Vehicle while impaired).

Testing: The College retains the right to require drug and/or alcohol testing in the following situations:

- **Pre-Employment:** For certain positions (e.g., those that require driving equipment or Vehicles), the College will require a post-offer, pre-hire drug test.
- **Reasonable Suspicion:** Based on observations by a supervisor or reliable reports of apparent use, possession, or impairment in the workplace, employees may be

tested for drugs and/or alcohol. Human Resources must be consulted before sending an employee for reasonable suspicion testing.

- Post-Accident: Where it is determined that drugs or alcohol may have contributed to an accident, employees will be tested for drugs and/or alcohol.

Employees will be paid for time spent in drug/alcohol testing and then suspended pending the results of the drug/alcohol test. After the test results are received, a date/time will be scheduled to discuss them; this meeting will include a member of management and Human Resources.

Drug and Alcohol Treatment Resources for Employees

Aquinas College is committed to supporting the health, safety, and well-being of its employees. Employees who may be experiencing concerns related to alcohol or other drug use are encouraged to seek assistance through the resources outlined below. Seeking help will not, in itself, result in disciplinary action; however, employees remain responsible for meeting all workplace expectations and complying with College policies.

Employee Assistance Program (EAP)

The College partners with Pine Rest Christian Mental Health Services to provide a confidential Employee Assistance Program (EAP) for all eligible employees and their household members. The EAP offers:

- Short-term counseling services
- Assessment and referral for substance use treatment
- Crisis intervention and support
- Work-life and mental health resources

All EAP services are confidential and provided at no cost to the employee. Referrals to ongoing or specialized treatment services may be made as needed.

Health Insurance Coverage for Treatment

Employees enrolled in the College's health insurance plan through Priority Health have access to a range of behavioral health and substance use disorder treatment services.

Covered services may include:

- Inpatient and outpatient treatment programs
- Detoxification services
- Medication-assisted treatment (MAT)
- Counseling and therapy services

Employees should consult their specific plan documents or contact Priority Health directly to understand coverage details, provider networks, and any preauthorization requirements.

Family and Medical Leave Act (FMLA)

Eligible employees may be entitled to job-protected leave under the Family and Medical Leave Act (FMLA) for serious health conditions, which can include substance use disorders when a qualified healthcare provider provides treatment. FMLA leave may be used for:

- Participation in a treatment program
- Continuing care following treatment
- Related medical or counseling appointments

Employees seeking FMLA leave should contact the Human Resources Department for guidance on eligibility, required documentation, and the application process. All medical information will be handled in accordance with applicable privacy laws.

Additional Support

Employees are encouraged to reach out to Human Resources for assistance with accessing these resources or navigating available benefits. The College remains committed to fostering a supportive environment that promotes recovery, well-being, and continued professional success.

Counseling, Treatment, and Rehabilitation Programs

Aquinas College provides education, prevention, and support services related to alcohol and drug use.

Students who may be experiencing substance use concerns are encouraged to seek assistance through:

Counseling, Health, & Wellness Services

<https://www.aquinas.edu/offices/counseling-health-wellness/index.html>

Services may include:

- Assessment and short-term counseling
- Crisis intervention

- Referral to community treatment providers
- Health education and prevention programming

Educational programs addressing alcohol and other drug use are provided through collaboration among:

- Residence Life
- Campus Safety
- Counseling, Health & Wellness Services
- Campus Ministry
- Student organizations

Employees seeking assistance for substance-related concerns may be referred to appropriate community treatment and counseling resources.

Missing Student Notification Policy

In accordance with the Higher Education Opportunity Act of 2008 and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, Aquinas College has established the following Missing Student Notification Policy for students who reside in on-campus housing facilities. This policy outlines the procedures for reporting, investigating, and making required notifications regarding students who may be missing.

Definition of Missing Student

For purposes of this policy, a student residing in on-campus housing is considered a “missing student” if the student has been absent for 24 hours or more without any known reason, or sooner if circumstances warrant concern for the student’s safety.

A student may also be considered missing if their absence is inconsistent with their normal pattern of behavior and/or unusual circumstances suggest the possibility of risk. These circumstances may include, but are not limited to:

- Possible victim of foul play
- Expressions of suicidal thoughts
- Concerns related to drug or alcohol use
- Evidence of a life-threatening situation
- Association with individuals who may endanger the student

Confidential Contact Information

Each student residing in on-campus housing has the option to designate a confidential contact person to be notified if the student is determined to be missing.

- This information is collected through the College's housing assignment process (StarRez).
- Confidential contact information is maintained securely and is accessible only to authorized campus officials.
- This information will be disclosed only to law enforcement personnel in furtherance of a missing person investigation.
- Students may update their confidential contact information at any time through the housing system.
- Date, time, and location the student was last seen
- The student's known contact information

Investigation Procedures

Upon receiving a report, Campus Safety will initiate an immediate investigation, which may include, but is not limited to:

- Conducting a welfare check of the student's residence hall room
- Contacting Resident Assistants (RAs), roommates, and peers
- Attempting contact via phone, text, and email
- Reviewing class attendance and campus employment information
- Checking common campus locations (e.g., residence halls, dining areas, library, fitness center, parking areas)
- Obtaining a recent photograph of the student
- Contacting known associates and reviewing publicly available social media

Notification Procedures

If a student is determined to be missing, the following notifications will occur:

- The student's designated confidential contact person will be notified within 24 hours of the determination that the student is missing.
- If the student is under 18 and not emancipated, a custodial parent or legal guardian will also be notified within 24 hours.
- The College will notify the Grand Rapids Police Department or the appropriate local law enforcement agency immediately, and in any case no later than 24 hours after the student is determined to be missing, unless that agency made the determination.

Required notification to law enforcement, and to a parent or legal guardian when applicable, will be made regardless of whether the student has designated a confidential contact person. If the student has designated a confidential contact person, that individual will also be notified within 24 hours after the student is determined to be missing.

Located Students

If the missing student is located, Campus Safety will verify the student's status and well-being. The student will be encouraged to contact the reporting party and their designated confidential contact.

Non-Residential Students

This policy applies to students residing in on-campus housing. For commuter students believed to be missing, individuals are encouraged to contact local law enforcement. The College will assist law enforcement agencies as appropriate.

Sexual Misconduct/Title IX/VAWA Policy Statements

Aquinas College's Policy Prohibiting Sexual Misconduct and Harassment

Aquinas College is committed to providing a workplace and educational environment, as well as all College-sponsored programs, activities, and benefits, that are free from sex discrimination, sexual harassment, sexual assault, dating violence, domestic violence, stalking, and retaliation. Reports of conduct prohibited by this policy will be assessed by the Title IX Coordinator, who will determine the appropriate resolution process based on the nature of the allegations, applicable law, and College policy. Allegations may be resolved through the College's Formal Title IX Grievance Process or other applicable institutional resolution procedures, as described in the College's Title IX Policy. Individuals involved in the process will receive written notice of their rights, available supportive measures, reporting options, and applicable grievance procedures.

Reporting Sexual Misconduct, Victims' Rights, and Supportive Measures

Aquinas College encourages any individual who experiences, witnesses, or becomes aware of sexual harassment, sexual assault, dating violence, domestic violence, stalking, sexual exploitation, or other forms of sex-based misconduct to report the incident

promptly. Reports allow the College to provide supportive measures, protect the campus community, and respond appropriately to allegations of prohibited conduct.

Reporting an incident does not obligate a Complainant to participate in a formal grievance process, institutional disciplinary process, or criminal investigation. The College respects the autonomy of individuals reporting concerns while balancing its obligation to provide a safe, nondiscriminatory educational environment and to comply with applicable federal and state laws.

Regardless of whether a victim elects to report an incident to law enforcement or pursue criminal charges, and regardless of whether the alleged offense occurred on or off campus, Aquinas College will assist victims of sexual assault, domestic violence, dating violence, and stalking. The College will provide victims with a written explanation of their rights, available supportive and protective measures, reporting options, institutional disciplinary procedures, and available resources, as required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), the Violence Against Women Act (VAWA), and applicable law.

Reporting Options

An individual may report an incident to the College, to local law enforcement, to both simultaneously, or to neither. Individuals have the right to notify law enforcement, decline to notify law enforcement, or receive assistance from College officials in notifying law enforcement. Upon request, the College will provide reasonable assistance in contacting law enforcement and accessing available protective services.

Reporting to the Title IX Coordinator

Reports may be made in person, by telephone, email, mail, or through other available reporting methods at any time, including during non-business hours.

Title IX Coordinator

Title: Assistant Dean of Students and Title IX Coordinator

Office: JLH, Room 154

Phone: 616-632-2171

Email: titleix@aquinas.edu

The Title IX Coordinator is responsible for receiving reports, coordinating supportive measures, conducting jurisdictional assessments, overseeing applicable grievance

procedures, monitoring compliance with Title IX and College policy, and ensuring reports are addressed promptly and equitably.

Reporting to Campus Safety

Incidents may also be reported to the Aquinas College Campus Safety Department, which is available 24 hours a day. Campus Safety can assist with emergency response, preserving evidence, obtaining medical care, implementing immediate safety measures, initiating criminal reports, and connecting individuals with campus and community resources.

Emergency Assistance

If there is an immediate threat to health or safety, or if emergency medical assistance is needed, individuals should call **911** and notify Campus Safety as soon as it is safe to do so.

Preservation of Evidence

Victims are encouraged to preserve all available evidence that may assist in proving that a criminal offense occurred or may be helpful in obtaining a protection order. Preservation of evidence may include avoiding bathing, changing clothes, cleaning the incident location, deleting electronic communications, or otherwise avoiding any actions that could disturb physical or digital evidence until it can be collected by law enforcement, if the victim chooses to pursue criminal action.

Confidential and Anonymous Reporting

The College recognizes that some individuals may wish to seek assistance without initiating a formal investigation. Professional counselors and pastoral counselors acting within the scope of their professional responsibilities are generally not required to report identifying information to the College. They are not considered Campus Security Authorities under the Clery Act. These individuals are encouraged, when appropriate, to inform those they are assisting about voluntary confidential reporting procedures for inclusion in the College's annual crime statistics.

Anonymous reports may also be submitted through the College's reporting processes, where available. While anonymous reports may limit the College's ability to investigate or respond fully, they assist the College in identifying crime patterns, assessing potential threats to the campus community, and maintaining accurate Clery Act crime statistics.

Supportive Measures and Protective Accommodations

Supportive measures are available regardless of whether an individual chooses to file a formal complaint with the College or report the incident to law enforcement.

Available supportive measures may include:

- Academic accommodations
- Changes to class schedules
- Housing modifications or emergency relocation
- Workplace or employment accommodations
- Transportation accommodations
- Mutual no-contact directives
- Safety planning
- Counseling referrals
- Medical and mental health referrals
- Referral to victim advocacy services
- Other individualized services designed to restore or preserve equal access to the College's educational programs and activities without unreasonably burdening another party

The College will make these accommodations when they are reasonably available, regardless of whether the victim chooses to report the crime to law enforcement.

Campus and Community Resources

Victims will receive written information regarding available campus and community resources, including:

- Counseling services
- Health and mental health services
- Victim advocacy services
- Legal assistance
- Visa and immigration assistance, when applicable
- Student financial aid assistance, when applicable
- Other available community support services

Institutional Grievance Procedures

The College's grievance procedures provide a prompt, fair, and impartial process conducted by officials who receive annual training on issues related to sexual assault, domestic violence, dating violence, stalking, and how to conduct investigations and hearings that protect the safety of victims and promote accountability.

Both the Complainant and Respondent have an equal opportunity to have an advisor of their choice present during meetings and proceedings consistent with College policy. Both parties will receive simultaneous written notification of:

- The outcome of institutional disciplinary proceedings;
- Available appeal procedures;
- Any change to the results before they become final, and
- When the results become final.

Additional information regarding the College's grievance procedures is contained in the Title IX Policy included in this Annual Security Report.

Crime Victims' Rights Under Michigan Law

In addition to the rights provided under federal law, victims of crime are afforded rights under Article I, Section 24 of the Michigan Constitution and the Michigan Crime Victims' Rights Act. Crime victims, as defined by law, have the right to:

- Be treated with fairness, dignity, and respect for their privacy throughout the criminal justice process.
- Be reasonably protected from the accused.
- Receive notification of court proceedings.
- Attend court proceedings that the accused has the right to attend.
- Confer with the prosecuting attorney.
- Make a victim impact statement at sentencing.
- Receive restitution as provided by law.
- Receive information regarding the conviction, sentence, imprisonment, and release of the offender.
- Receive timely disposition of the case consistent with the interests of justice.

Additional information regarding crime victims' rights in Michigan is available through the prosecuting attorney's office and the Michigan Department of Attorney General.

Personal Protection Orders, Protection Orders, and Safety Planning

Aquinas College is committed to promoting the safety and well-being of all members of its community. Individuals who have obtained, or are seeking to obtain, a Personal Protection Order (PPO), restraining order, no-contact order, or other lawful protective order are encouraged to provide a copy of the order to the Aquinas College Campus Safety Department. Providing a copy of the order enables the College to assist in implementing appropriate safety measures and, to the extent permitted by law, to recognize and enforce the terms of the order while the individual is on property owned, leased, or controlled by the College or participating in College-sponsored programs or activities.

The College will recognize and honor lawfully issued Personal Protection Orders, restraining orders, and other court-issued protective orders issued by any court with appropriate jurisdiction, consistent with applicable federal and state law and College policy. Upon receiving a copy of a protective order, Campus Safety may share relevant information with appropriate College officials on a legitimate educational interest and need-to-know basis to facilitate implementation and enforcement of the order while protecting the privacy of the protected individual to the greatest extent possible.

Campus Safety, the Title IX Coordinator, and other appropriate College officials will work with affected individuals to develop an individualized safety plan and identify reasonably available supportive and protective measures designed to enhance personal safety and reduce the risk of harm. Supportive and protective measures are available regardless of whether the individual chooses to report the incident to law enforcement, file a criminal complaint, or pursue the College's grievance procedures.

Depending on the circumstances, reasonably available supportive and protective measures may include, but are not limited to:

- Campus no-contact directives;
- Academic accommodations or modifications to class schedules;
- Changes to campus housing assignments;
- Workplace or employment accommodations;
- Transportation accommodations;
- Campus escort services, when available;
- Increased security monitoring or patrols;
- Campus access restrictions or trespass notices, when appropriate; and
- Other individualized safety measures reasonably available to the College.

The College will make every reasonable effort to implement requested accommodations and protective measures when they are reasonably available and consistent with institutional policies and applicable law.

Individuals have the right to seek enforcement of a court-issued protective order through the appropriate law enforcement agency. Upon request, Campus Safety will assist individuals in contacting local law enforcement regarding enforcement of an existing protective order or provide information regarding the process for obtaining a protective order.

Individuals seeking to obtain a Personal Protection Order in Kent County may contact the Kent County 17th Circuit Court Personal Protection Order Office for information regarding eligibility, filing procedures, required forms, and referrals to local victim advocacy organizations. Additional information and filing instructions are available through the Kent County 17th Circuit Court, local law enforcement agencies, and community victim advocacy organizations.

Additional information regarding Personal Protection Orders is available through the **Kent County 17th Circuit Court Personal Protection Order Office:**
<https://www.kentcountymi.gov/956/Personal-Protection-Orders>

Advisor Rights

Aquinas College is committed to providing a prompt, fair, and impartial resolution process for complaints involving sexual assault, domestic violence, dating violence, stalking, and other forms of sex-based misconduct. Throughout the College's resolution process, both the Complainant and the Respondent are afforded equal opportunities to be accompanied by an Advisor of their choice during any meeting, interview, hearing, or other proceeding related to the complaint.

An Advisor may be any individual selected by the party, including, but not limited to, a family member, friend, faculty or staff member, advocate, or attorney, provided the individual complies with applicable College policies and procedures.

The Advisor's role is to provide support, guidance, and consultation to the party they accompany. The College's applicable grievance procedures will govern advisor participation during meetings and proceedings. Any restrictions or expectations regarding Advisor participation will be applied equally to both parties to ensure a prompt, fair, and impartial process.

The College may establish reasonable standards of conduct for Advisors to maintain the integrity, order, and efficiency of its proceedings. Advisors who fail to comply with these

standards may be subject to reasonable limitations on their participation, provided such limitations are applied equally to both parties.

Additional information regarding the role of Advisors and the applicable grievance procedures is available in the College's Title IX Policy and related procedures.

Investigation and Resolution Procedures

Reports of sexual assault, domestic violence, dating violence, stalking, and other forms of prohibited sex-based misconduct are addressed through the College's applicable grievance procedures. Aquinas College is committed to providing a **prompt, fair, and impartial** resolution process that is conducted by officials who receive annual training on issues related to sexual assault, domestic violence, dating violence, stalking, applicable institutional policies, and methods for conducting investigations and proceedings that protect the safety of all parties and promote accountability.

During the investigation, trained officials will gather relevant evidence, interview available witnesses, and provide both the Complainant and the Respondent with an equal opportunity to present witnesses, submit relevant evidence, identify potential witnesses, and participate in the resolution process. The College uses the **preponderance-of-the-evidence** standard when determining responsibility under its applicable grievance procedures.

Where provided under the applicable grievance procedures, the parties will have an opportunity to review relevant evidence before a determination is made. Any hearings or other adjudicative proceedings will be conducted in accordance with the College's published grievance procedures.

Both parties are afforded equal opportunities to be accompanied by an Advisor of their choice during meetings, interviews, hearings, and other proceedings, consistent with College policy. The applicable grievance procedures will govern advisor participation.

Following completion of the resolution process, both parties will receive simultaneous written notification of:

- The determination regarding responsibility;
- Any disciplinary sanctions imposed that directly relate to the Complainant;
- Any remedies provided to the Complainant designed to restore or preserve equal access to the College's education program or activity, as permitted by law;
- Available appeal procedures;
- Any change to the determination or sanctions before they become final; and
- When the determination becomes final.

Both parties have the right to appeal a determination or dismissal on the grounds identified in the College's applicable grievance procedures. Appeals are reviewed by appropriately trained officials who were not involved in the original determination.

Where appropriate and permitted by College policy, certain complaints may be resolved through an Informal Resolution process after both parties have received written notice of the allegations and voluntarily provided written consent. Informal Resolution is not available in circumstances prohibited by applicable law or College policy.

When a Respondent is unknown or is not affiliated with Aquinas College, the College will provide supportive measures, assist individuals with reporting to law enforcement, implement reasonably available safety measures, and may issue campus no-trespass directives or other access restrictions when appropriate.

Complete information regarding the College's grievance procedures is contained in the Aquinas College Title IX Policy and Procedures, which are incorporated by reference into this Annual Security Report.

Retaliation Prohibited

Aquinas College prohibits retaliation against any individual for reporting alleged prohibited conduct, participating in or declining to participate in the College's grievance procedures, serving as a witness, assisting another individual in exercising their rights, or otherwise exercising rights protected by College policy or applicable law. Allegations of retaliation will be investigated promptly and may result in disciplinary action independent of the resolution of the underlying complaint.

Written Notice of Outcome

Upon completion of the applicable grievance procedures, the College will simultaneously provide the Complainant and the Respondent with written notification of the outcome of the resolution process in accordance with applicable law and College policy.

The written notice will include, as applicable:

- The determination regarding responsibility for each alleged policy violation;
- Any disciplinary sanctions imposed that directly relate to the Complainant or are otherwise permitted to be disclosed under applicable law;
- Any remedies provided to the Complainant designed to restore or preserve equal access to the College's education program or activity, as permitted by law;

- The rationale for the determination and any disciplinary sanctions;
- Information regarding available appeal procedures;
- Notice of any change to the determination or sanctions before they become final; and
- Notice of when the determination becomes final.

Both parties will receive simultaneous written notification of any appeal decision, any changes to the outcome before it becomes final, and the date upon which the outcome becomes final, consistent with the College's applicable grievance procedures.

Prevention and Awareness Programs

Aquinas College is committed to preventing sexual assault, dating violence, domestic violence, and stalking through comprehensive, intentional, and integrated prevention education that is culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research and best practices.

The College provides **primary prevention and awareness programs** for all incoming students and new employees, as well as **ongoing prevention and awareness campaigns** for students and employees throughout the academic year.

These educational programs include information regarding:

- The College's prohibition of sexual assault, dating violence, domestic violence, and stalking;
- The definitions of domestic violence, dating violence, sexual assault, and stalking under the Clery Act, the Violence Against Women Act (VAWA), and applicable Michigan law;
- The definition of consent as established by applicable law and College policy;
- Safe and positive options for bystander intervention, including recognizing potentially harmful situations, safely intervening, and reducing barriers to intervention;
- Risk reduction strategies intended to reduce perpetration, encourage active bystander behavior, promote safety, and empower individuals to help prevent acts of sexual violence and interpersonal violence;
- Reporting options, available supportive measures, victim rights, and institutional grievance procedures; and
- Information regarding the College's Annual Security Report and available campus and community resources.

Examples of prevention and awareness programming may include new student orientation, new employee orientation, residence life programming, educational

presentations, awareness campaigns, online training modules, campus safety presentations, and programs conducted in collaboration with Student Affairs, Campus Safety, Athletics, Human Resources, Title IX, Counseling Services, and community partners.

The College evaluates its prevention and awareness efforts on an ongoing basis to ensure programming remains effective, responsive to community needs, and consistent with applicable federal and state requirements.

Program	Date	Location	Students or Employees	Behavior
Community Standards/Title IX	August 2025	Sturris Sport and Fitness Center	Students	SA, DoV, DaV
Academic Success/Campus Safety/Self Defense Course				
Title IX and Mental Health	Virtual	Virtual	Employees	SA, DoV, DaV
Title IX	Virtual	Virtual	Employees	SA, DoV, DaV
Campus Security Authority	Virtual	Virtual	Employees	SA, DoV, DaV
Clothesline Project	Oct 1-8th	Academic Building	All	SA DoV DaV

Active Bystander Intervention and Risk Reduction

Active Bystander Intervention

Aquinas College encourages all members of the campus community to take an active role in promoting safety, preventing harm, and supporting others. Recognizing potentially harmful situations and safely intervening before a situation escalates can help prevent incidents of sexual assault, dating violence, domestic violence, stalking, hazing, and other forms of prohibited conduct.

An **active bystander** is someone who recognizes a situation in which another person may be at risk of harm and chooses to respond in a safe, positive, and responsible manner. Active bystanders also help challenge behaviors, attitudes, institutional structures, and cultural conditions that may contribute to violence, harassment, discrimination, hazing, or other harmful conduct.

Safe and positive bystander intervention may include:

- Creating a distraction to interrupt concerning behavior;
- Checking in with someone who appears vulnerable, isolated, impaired, or uncomfortable;
- Asking whether someone needs assistance or would like help leaving a situation;
- Walking with someone or helping arrange safe transportation;
- Seeking assistance from friends, Resident Assistants, faculty, staff, Campus Safety, or other trusted individuals;
- Contacting Campus Safety, local law enforcement, or emergency services when appropriate; and
- Reporting concerning behavior to appropriate College officials.

Bystander intervention should always prioritize personal safety. Individuals should never place themselves at unnecessary risk when attempting to assist another person.

Members of the campus community are encouraged to:

- Remain aware of their surroundings;
- Recognize situations involving potential harm, coercion, intimidation, or misconduct;
- Accept responsibility for helping when it is safe to do so;
- Understand available intervention options and campus resources; and
- Take safe and appropriate action, either directly or indirectly, to reduce the risk of harm.

Risk Reduction

Risk reduction consists of strategies intended to reduce the likelihood of violence while recognizing that responsibility for prohibited conduct rests solely with those who commit such acts. Risk reduction is designed to decrease perpetration, reduce bystander inaction, increase community awareness, and promote a campus culture of respect, accountability, and shared responsibility.

Examples of risk reduction strategies include:

- Understanding and respecting personal boundaries and affirmative consent;
- Communicating clearly in relationships and social interactions;

- Looking out for friends and intervening when someone may be at risk;
- Avoiding behaviors that impair judgment or increase vulnerability;
- Reporting concerning behavior promptly;
- Participating in campus prevention and awareness programs; and
- Supporting individuals who have experienced violence by connecting them with appropriate campus or community resources.

No individual is ever responsible for the actions of another person who commits sexual assault, dating violence, domestic violence, stalking, or other prohibited conduct. Risk reduction strategies are intended to promote personal safety and community responsibility and should never be interpreted as placing responsibility on victims for crimes committed against them.

Campus Hazing Transparency Report

Stop Campus Hazing Act

Aquinas College is committed to maintaining an educational environment in which students may participate in organizations, athletic teams, clubs, and other activities without being subjected to hazing. Hazing is prohibited by College policy and may also violate federal, state, or local law.

Definition of Hazing

For purposes of this policy and the College's obligations under the Jeanne Clery Campus Safety Act, **hazing** means any intentional, knowing, or reckless act committed by a person, whether individually or in concert with other persons, against another person or persons, regardless of the willingness of the individual to participate, that:

1. Is committed in the course of an initiation into, an affiliation with, or the maintenance of membership in a student organization; and
2. Causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution or organization, of physical or psychological injury.

Hazing may include, but is not limited to, conduct involving physical brutality, forced or coerced consumption of food, alcohol, drugs, or other substances; sleep deprivation; exposure to the elements; confinement; extreme calisthenics or other physical activity; sexual conduct; activities that place another person in reasonable fear of bodily harm; conduct adversely affecting mental health or dignity; or activities that induce, cause, or require another person to perform a criminal act.

A person's willingness to participate in an activity does not prevent the activity from constituting hazing.

Definition of Student Organization

For purposes of the College's obligations under the Stop Campus Hazing Act, a **student organization** means an organization at Aquinas College, such as a club, society, association, varsity or junior varsity athletic team, band, student government, or other organization in which two or more members are students enrolled at Aquinas College.

A student organization may fall within this definition **regardless of whether the organization is established or recognized by Aquinas College.**

Reporting Hazing

Students, employees, and other members of the College community are encouraged to promptly report suspected hazing to the Department of Campus Safety, Student Affairs, or another appropriate College official.

Campus Security Authorities who receive reports of suspected hazing must report those allegations in accordance with the College's Clery Act reporting procedures. Reports will be evaluated for applicable Clery Act statistical reporting, Campus Hazing Transparency Report requirements, College disciplinary processes, and notification to law enforcement when appropriate.

Hazing Prevention and Awareness Programming

During the applicable reporting period, **Aquinas College did not provide the hazing prevention and awareness programming required by the Stop Campus Hazing Act.**

The College acknowledges this deficiency and is taking steps to establish a research-informed campus-wide hazing prevention and awareness program designed to reach students, staff, and faculty and to address hazing prevention, awareness, reporting, intervention, and the College's standards of conduct related to hazing.

The College will document implementation of the program, including program content, intended audiences, methods of delivery, dates of programming, and available participation or completion records, to support ongoing compliance and future review.

Campus Hazing Transparency Report

In accordance with applicable federal requirements, Aquinas College will maintain and make publicly available a **Campus Hazing Transparency Report** containing

information regarding student organizations found to be in violation of the College's standards of conduct relating to hazing.

The report will contain the information required by federal law and will be updated and maintained in accordance with applicable publication, accessibility, and retention requirements.

The Campus Hazing Transparency Report is separate from the College's Annual Security Report crime statistics. Hazing incidents will also be evaluated for inclusion in the College's Clery Act crime statistics when required.

Crime Definitions

For purposes of the Annual Security Report (ASR), Aquinas College classifies and reports crimes using the definitions prescribed by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), applicable federal regulations, and the Federal Bureau of Investigation's (FBI) Uniform Crime Reporting (UCR) Program and National Incident-Based Reporting System (NIBRS). These definitions are used solely for Clery Act statistical reporting and may differ from definitions contained in Michigan criminal statutes or those used by the College in its disciplinary processes.

The College's definition of **consent**, as applied in institutional grievance procedures involving allegations of sexual misconduct, is contained in the **Title IX and Sexual Misconduct Policy** included elsewhere in this Annual Security Report.

Criminal Homicide

Murder and Non-negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Manslaughter by Negligence: The killing of another person through gross negligence.

Sex Offenses

Sex offenses include any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

Rape

The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling

The touching of the private body parts of another person for the purpose of sexual gratification without the consent of the victim, including instances where the victim is incapable of giving consent because of age or temporary or permanent mental incapacity.

Incest

Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape

Sexual intercourse with a person who is under the statutory age of consent.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of another person by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary

The unlawful entry of a structure to commit a felony or theft.

Motor Vehicle Theft

The theft or attempted theft of a motor vehicle.

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle, aircraft, personal property of another, or other real or personal property.

Hate Crimes

A Hate Crime is a criminal offense committed against a person or property that is motivated, in whole or in part, by the offender's bias.

For Clery reporting purposes, bias categories include:

- Race
- Religion
- Sexual Orientation
- Gender
- Gender Identity
- Ethnicity
- National Origin
- Disability

Violence Against Women Act (VAWA)

Dating Violence

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship is determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved.

Domestic Violence

A felony or misdemeanor crime of violence committed by:

- A current or former spouse or intimate partner of the victim;
- A person with whom the victim shares a child in common;
- A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
- A person similarly situated to a spouse under applicable law; or
- Any other person against an adult or youth victim who is protected from that person's acts under applicable domestic or family violence laws.

Stalking

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- Fear for their safety or the safety of others; or
- Suffer substantial emotional distress.

Arrests and Referrals for Disciplinary Action

The Clery Act also requires institutions to report arrests and referrals for disciplinary action involving:

- Liquor Law Violations
- Drug Abuse Violations; and
- Weapons: Carrying, Possessing, Etc.

An **arrest** occurs when a person is processed by arrest, citation, or summons.

A **referral for disciplinary action** occurs when a person is referred to an institutional official authorized to impose disciplinary sanctions for violating institutional policy, regardless of whether the individual is arrested.

Unfounded Crimes

A reported crime may be classified as **unfounded** only if a sworn or commissioned law enforcement officer makes a formal determination that the report is false or baseless. Crimes may not be designated as unfounded solely because a victim decides not to cooperate with an investigation or because no arrest or prosecution occurs.

Clery Act Reporting

Aquinas College complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act by collecting, classifying, and publishing Clery-reportable crime statistics in its Annual Security Report in accordance with applicable federal law. When circumstances warrant, the College will issue Timely Warnings or Emergency Notifications to protect the health and safety of the campus community in accordance with its published policies.

The College's responsibilities under the Clery Act are independent of its responsibilities under Title IX. The outcome of a Title IX investigation or grievance process does not determine whether an incident is classified as a Clery-reportable crime or included in the College's Annual Security Report crime statistics.

Clery Geography

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), Aquinas College classifies its Clery geography into four categories: **On-Campus Property**, **On-Campus Student Housing Facilities**, **Noncampus Property**, and **Public Property**. These geographic classifications determine where crimes are counted and reported in the College's Annual Security Report (ASR). Clery geography is determined in accordance with applicable federal law and guidance and does not define the geographic scope of the College's disciplinary authority or Title IX jurisdiction.

On-Campus Property

On-campus property includes:

- Any building or property owned or controlled by Aquinas College that is located within the same reasonably contiguous geographic area and used in direct support of, or in a manner related to, the College's educational purposes, including administrative buildings, academic buildings, athletic facilities, and residence halls.
- Any building or property that is within or reasonably contiguous to the campus, is owned by the College but controlled by another person, is frequently used by students, and supports institutional purposes, such as retail or food service operations.

On-Campus Student Housing Facilities

On-campus student housing facilities are a subset of the On-Campus category and include any student housing facility owned or controlled by Aquinas College or located on property owned or controlled by the College.

In accordance with the Clery Act, crimes occurring in on-campus student housing facilities are reported:

- As part of the overall On-Campus crime statistics, and
- Separately within the On-Campus Student Housing Facilities category.

Non-Campus Property

Non-campus property includes any building or property that is owned or controlled by Aquinas College, is used in direct support of or in relation to the College's educational purposes, is frequently used by students, and is not located within the same reasonably contiguous geographic area as the main campus.

Examples may include leased classroom space, instructional facilities, certain clinical or practicum locations, study abroad sites, or other educational facilities that meet the ownership or control requirements established under the Clery Act.

As of the date of publication of this Annual Security Report, Aquinas College does not recognize any student organizations that own or control non-campus property meeting the Clery Act definition of Non-campus Property.

Public Property

Public property includes all public property, including streets, sidewalks, thoroughfares, and parking facilities, that are located within the campus or immediately adjacent to and accessible from the campus.

Annual Review of Clery Geography

Aquinas College reviews its Clery geography annually to determine whether buildings, properties, or locations meet the ownership, control, use, and frequency requirements established by the Clery Act and applicable federal guidance. Crime statistics included in the Annual Security Report are based on this annual review.

Application of Clery Geography

Aquinas College uses the Clery Act geographic classifications to determine where crimes are counted and reported for federal compliance purposes. The College applies these classifications to:

- Classify and disclose Clery-reportable crime statistics in the Annual Security Report (ASR);
- Determine whether criminal incidents occurring within Clery geography must be included in the Daily Crime Log, when applicable;
- Assess whether reported Clery crimes present a serious or continuing threat to the campus community requiring the issuance of a Timely Warning; and
- Assist in evaluating incidents involving significant emergencies or dangerous situations that may require an Emergency Notification in accordance with applicable federal requirements.

To compile its Annual Security Report, Aquinas College collects crime statistics from Campus Safety, Campus Security Authorities (CSAs), local law enforcement agencies with jurisdiction over the College's Clery geography, and other officials with significant responsibility for student and campus activities, as required by the Clery Act.

The College conducts an annual review of all buildings and properties owned or controlled by Aquinas College to determine whether they meet the federal definitions of

On-Campus Property, On-Campus Student Housing Facilities, Noncampus Property, or Public Property. This review considers ownership, control, location, frequency of student use, and the property's relationship to the College's educational mission to ensure accurate crime reporting and compliance with the Clery Act.

Crime Statistics

2023 Crime Statistics

Offense	On-Campus Housing	On-Campus Other	Non-Campus Property	Public Property	Total
Murder/Non Negligent Manslaughter	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Sex Offense: Fondling	0	0	0	0	0
Sex Offense: Incest	0	0	0	0	0
Sex Offense: Rape	2	0	0	0	2
Sex Offense: Statutory Rape	0	0	0	0	0
Robbery	0	1	0	0	1
Aggravated Assault	0	0	0	0	0
Burglary	1	1	0	0	2
Motor vehicle theft	0	2	0	0	2
Arson	0	0	0	0	0
					0
Unfounded Crimes	0	0	0	0	0

2024 Crime Statistics

Offense	On-Campus Housing	On-Campus Other	Non-Campus Property	Public Property	Total
Murder/Non Negligent Manslaughter	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0

Sex Offense: Fondling	0	0	1	0	1
Sex Offense: Incest	0	0	0	0	0
Sex Offense: Rape	0	0	0	0	0
Sex Offense: Statutory Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	1	0	1
Burglary	0	1	0	0	1
Motor vehicle theft	0	1	0	0	1
Arson	0	1	0	0	1
					0
Unfounded Crimes	0	0	0	0	0

2025 Crime Statistics

Offense	On-Campus Housing	On-Campus Other	Non-Campus Property	Public Property	Total
Murder/Non Negligent Manslaughter	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Sex Offense: Fondling	0	0	3	0	3
Sex Offense: Incest	0	0	0	0	0
Sex Offense: Rape	0	0	0	0	0
Sex Offense:e Statutory Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	1	0	1
Burglary	0	1	2	0	3
Motor vehicle theft	0	1	1	0	2
Arson	0	1	0	0	1
Hazing	0	0	0	0	0
Unfounded Crimes	0	0	0	0	0

Violence Against Women Act Crime Statistics

2023 VAWA Crime Statistics

VAWA Crimes	On-Campus Housing	On-Campus Other	Non-Campus Property	Public Property	Total
Domestic Violence	0	0	0	0	0
Dating Violence	2	0	0	0	2
Stalking	1	0	0	0	1

2024 VAWA Crime Statistics

VAWA Crimes	On-Campus Housing	On-Campus Other	Non-Campus Property	Public Property	Total
Domestic Violence	0	0	0	0	0
Dating Violence	1	0	0	0	1
Stalking	1	0	0	0	1

2025 VAWA Crime Statistics

VAWA Crimes	On-Campus Housing	On-Campus Other	Non-Campus Property	Public Property	Total
Domestic Violence	0	0	0	0	0
Dating Violence	0	0	0	0	0
Stalking	0	1	1	0	2

Hate Crime Statistics

2023 Hate Crime Statistics

Hate Crime Offense	Race	Ethnicity	Religion	Sexual Orientation	Gender	Gender Identity	National Origin	Disability	Total
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0

2024 Hate Crime Statistics

Hate Crime Offense	Race	Ethnicity	Religion	Sexual Orientation	Gender	Gender Identity	National Origin	Disability	Total
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0

Destruction/Damage/Vandalism of Property

0	0	0	0	0	0	0	0	0
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2025 Hate Crime Statistics

Hate Crime Offense	Race	Ethnicity	Religion	Sexual Orientation	Gender	Gender Identity	National Origin	Disability	Total
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	1	1	0	0	0	0	0	0	2

Arrests and Judicial Referrals

2023 Judicial Referrals

Referrals	On-Campus Housing	On-Campus Other	Non-Campus Property	Public Property	Total
Liquor Law Violations	29	0	0	0	29
Drug Law Violations	4	0	0	0	4
Illegal Weapon Possession	0	0	0	0	0

2023 Arrests

Arrests	On-campus Housing	On campus Other	Noncampus	Public Property	Total
Liquor Law Violations	0	0	0	0	0
Drug Law Violations	0	0	0	0	0
Illegal Weapon Possession	0	0	0	0	0

2024 Judicial Referrals

Referrals	On-Campus Housing	On-Campus Other	Non-Campus Property	Public Property	Total
Liquor Law Violations	21	0	0	0	21
Drug Law Violations	8	0	0	0	8
Illegal Weapon Possession	1	0	0	0	1

2024 Arrests

Arrests	On-campus Housing	On campus Other	Noncampus	Public Property	Total
Liquor Law Violations	0	0	0	0	0
Drug Law Violations	0	0	0	0	0
Illegal Weapon Possession	0	0	0	0	0

2025 Judicial Referrals

Referrals	On-Campus Housing	On-Campus Other	Non-Campus Property	Public Property	Total
Liquor Law Violations	7	0	0	0	7
Drug Law Violations	2	0	0	0	2
Illegal Weapon Possession	0	0	0	0	0

2025 Arrests

Arrests	On-campus Housing	On-campus Other	Noncampus	Public Property	Total
Liquor Law Violations	0	0	0	0	0
Drug Law Violations	0	0	0	0	0
Illegal Weapon Possession	0	0	0	0	0

Annual Fire Safety Report

No Reportable Fires in On-Campus Student Housing Facilities

Aquinas College experienced **no reportable fires** in its on-campus student housing facilities during the 2023, 2024, or 2025 calendar years. As a result, there were:

- No fire-related deaths;
- No fire-related injuries requiring treatment at a medical facility;
- No reportable property damage resulting from fires; and
- No reportable fires required inclusion in the Annual Fire Safety Report statistics.

Building Fire Protection Systems

Non-Residential Buildings	Fire Alarm System	Suppression Form
Sturris Sports and Fitness Center and the Alksnis Building	Smoke Detectors, Pull Stations	Sprinkler System, Fire Extinguishers
Bukowski Hall	N/A	Fire Extinguishers
Art & Music Center	Smoke Detectors, Pull Stations	Sprinkler System
Maintenance	N/A	Fire Extinguishers
Campus Safety Office	N/A	Fire Extinguishers
Academic Building	Smoke Detectors, Pull Stations	Sprinkler System, Dry Chemical, Fire Extinguishers
Wege Center	Smoke Detectors, Pull Stations	Sprinkler System, Commercial Hood System, Fire Extinguishers
Gatehouse	Smoke Detectors, Pull	Fire Extinguishers

	Stations	
Performing Arts Center	Smoke Detectors, Pull Stations	Sprinkler System, Fire Extinguishers
Albertus Hall	Smoke Detectors, Pull Stations	Sprinkler System, Fire Extinguishers
Brink Hall	Smoke Detectors, Pull Stations	Fire Extinguishers
Theater Annex	Smoke Detectors, Pull Stations	Fire Extinguishers
Cook Carriage House	N/A	Sprinkler System, Fire Extinguishers
Holmdene	Smoke Detectors, Pull Stations	Sprinkler System, Fire Extinguishers
Hruby Hall	Smoke Detectors, Pull Stations	Sprinkler System, Fire Extinguishers
Hawkins Hall	Smoke Detectors, Pull Stations	Sprinkler System, Fire Extinguishers
Browne Center (Residential & Business)	Smoke Detectors, Pull Stations	Sprinkler System, Fire Extinguishers
Grounds Building	N/A	Fire Extinguishers
Jarecki/Lacks/Hauenstein	Smoke Detectors, Pull Stations	Sprinkler System, Dry Chemical, Fire Extinguishers
Donnelly Center	Smoke Detectors, Pull Stations	Sprinkler System, Fire Extinguishers
Brookby Greenhouse	N/A	Fire Extinguishers
Brookby Gardner House	Smoke Detectors	Fire Extinguishers
Brookby Chauffeur House	Smoke Detectors	Fire Extinguishers
Our Lady Seat of Wisdom Chapel	Smoke Detectors, Pull Stations	Fire Extinguishers, Sprinkler System
Residential Buildings	Fire Alarm System	Suppression Form
St. Joseph Hall	Smoke Detectors, Pull Stations	Sprinkler System, Fire Extinguishers
Regina Hall	Smoke Detectors, Pull Stations	Sprinkler System, Fire Extinguishers
Meijer Hall	Smoke Detectors, Pull Stations	Fire Extinguishers
Willowbrook	Smoke Detectors, Pull Stations	Sprinkler System, Fire Extinguishers
Knape Hall	Smoke Detectors, Pull Stations	Fire Extinguishers
Dominican Hall	Smoke Detectors, Pull Stations	Sprinkler System, Fire Extinguishers

Woodcock Hall	Smoke Detectors, Pull Stations	Fire Extinguishers
Woodward House	Smoke Detectors, Local Only	Fire Extinguishers
Mother Euphrasia Sullivan Hall	Smoke Detectors, Pull Stations	Fire Extinguishers
Ruth Rathmus Eberhard Hall	Smoke Detectors, Pull Stations	Sprinkler System, Fire Extinguishers
Fr. Bartolomé de las Casas Hall	Smoke Detectors, Pull Stations	Sprinkler System, Fire Extinguishers
St. Martin de Porres Hall	Smoke Detectors, Pull Stations	Sprinkler System, Fire Extinguishers
St. Rose of Lima Hall	Smoke Detectors, Pull Stations	Sprinkler System, Fire Extinguishers

Evacuation and Fire Drills

Residential Fire Drills

During calendar year 2025, Aquinas College conducted two fire evacuation drills in each on-campus student housing facility.

Fire Safety Policies and Procedures

Aquinas College is committed to maintaining a safe residential environment through comprehensive fire prevention practices, fire safety education, regular inspections, and emergency preparedness. All residents share responsibility for complying with College fire safety policies and responding appropriately during fire alarms and other emergencies.

Reporting a Fire

Any person discovering a fire, smoke, or other indication of a fire should immediately activate the building fire alarm, if it has not already been activated, evacuate the building using the nearest safe exit, call **911**, and notify the Aquinas College Campus Safety Department as soon as it is safe to do so.

All fires, regardless of size, whether extinguished before the arrival of emergency responders or whether they result in injury or property damage, should be reported promptly to Campus Safety. Reporting all fires enables the College to investigate the incident, ensure appropriate follow-up, maintain the required Fire Log, and comply with federal fire safety reporting requirements.

Fire Evacuation Procedures

All occupants are required to evacuate immediately whenever a fire alarm sounds or when otherwise directed by Campus Safety, the fire department, or other emergency responders. Occupants should leave the building using the nearest safe exit, activate the fire alarm if necessary, close doors behind them when safe to do so, and proceed to the designated assembly area. Elevators should not be used during a fire emergency unless specifically directed by emergency personnel.

Failure to evacuate during a fire alarm, fire drill, or actual fire emergency is prohibited and may result in disciplinary action.

The College conducts fire drills in each on-campus student housing facility in accordance with applicable law and institutional policy. Residents are expected to respond promptly and appropriately during all fire drills and actual emergencies.

Electrical and Appliance Safety

To reduce the risk of fire, residents are expected to use electrical equipment safely and only for its intended purpose. Unless specifically authorized by the Office of Housing and Residence Life, the following items are prohibited in residence halls:

- Portable air conditioners (unless approved as a reasonable accommodation or by Housing and Residence Life);
- Extension cords of any kind (UL-listed surge-protected power strips are permitted when used in accordance with the manufacturer's instructions);
- Portable space heaters;
- Hot plates and open-coil cooking appliances;
- Electric grills, griddles, frying pans, and similar cooking appliances;
- Coffee makers, toasters, popcorn poppers, and similar appliances, except in designated kitchen areas;
- Halogen lamps;
- Lava lamps;
- Electric blankets;
- Sun lamps; and
- Any electrical device determined by the College to present an unreasonable fire or life safety hazard.

Residents are responsible for ensuring that all permitted electrical devices are maintained and used in accordance with the manufacturer's instructions.

Open Flames and Decorations

Candles, incense, oil lamps, open-flame devices, and other flame-producing items are prohibited in residence halls unless expressly authorized by the College for approved institutional purposes.

Only artificial, flame-retardant holiday trees and decorations are permitted in residence halls. Decorative lighting must be UL-listed, maintained in good condition, and used only in accordance with College policy and manufacturer recommendations.

Tobacco-Free Campus

To reduce fire risks and promote a healthy campus environment, Aquinas College maintains a tobacco-free campus policy. Smoking, vaping, and the use of tobacco or nicotine products are prohibited in all College-owned or controlled buildings, including residence halls, apartments, and campus houses, and on College-owned or controlled property, except in locations specifically designated by the College, if any.

Fire Safety Education

The College provides fire safety information to residential students through Housing and Residence Life programming, student housing policies, fire drills, and other educational initiatives. Fire safety education emphasizes fire prevention, emergency evacuation procedures, appropriate responses to fire alarms, and individual responsibilities for maintaining a safe residential environment.

Enforcement

Violations of College fire safety policies may result in disciplinary action through the Student Conduct Process or applicable employee disciplinary procedures. They may include educational sanctions, restitution for damages, removal from campus housing, termination of housing privileges, referral to law enforcement, or other appropriate corrective action.

The College strictly enforces its fire safety policies to protect the health, safety, and welfare of the campus community.

Plans for Future Improvements in Fire Safety

No future improvements beyond routine maintenance/upgrades have been identified.

Appendices

Michigan Criminal Law Definitions

The following summaries are provided to assist members of the Aquinas College community in understanding certain provisions of Michigan criminal law relating to domestic violence, dating violence, sexual assault, stalking, and related offenses. These summaries are provided for informational purposes only and do not replace or supersede the official language contained in the Michigan Compiled Laws.

Domestic Violence

Michigan law recognizes domestic violence as conduct committed against a family or household member that includes:

- Causing or attempting to cause physical or mental harm;
- Placing another person in fear of physical or mental harm;
- Causing or attempting to cause involuntary sexual activity through force, threat of force, or duress; or
- Engaging in conduct that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested.

A family or household member includes a current or former spouse; a person with whom the individual has or had a dating relationship; a person with whom the individual shares a child in common; current or former household members; and certain other individuals identified by Michigan law.

Dating Violence

Michigan law defines a **dating relationship** as frequent, intimate associations primarily characterized by the expectation of affectional involvement. A casual relationship or ordinary social or business interaction does not constitute a dating relationship.

Assault and Domestic Assault

Michigan law prohibits assault and assault and battery. Enhanced criminal penalties may apply when the offense involves a spouse, former spouse, dating partner, co-parent, or household member. Penalties increase for repeat offenses and when serious physical injuries occur.

Criminal Sexual Conduct

Michigan law establishes four degrees of Criminal Sexual Conduct (CSC), including offenses involving sexual penetration and sexual contact without consent or involving circumstances specified by law, including force, coercion, age, incapacity, authority relationships, or other aggravating factors.

First- and Second-Degree Criminal Sexual Conduct generally involves the most serious forms of prohibited sexual conduct and carries substantial criminal penalties.

Stalking

Michigan law prohibits stalking and aggravated stalking. Stalking generally consists of a pattern of repeated unwanted contact or conduct directed toward another person that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested, and that actually causes the victim to experience emotional distress.

Personal Protection Orders

Michigan law permits individuals to seek Personal Protection Orders (PPOs) through the courts to prohibit certain conduct by another person, including domestic violence, stalking, and related threatening behaviors. Information regarding Personal Protection Orders is available through the Kent County 17th Circuit Court.

Hazing

Michigan law prohibits hazing and establishes criminal penalties for individuals who intentionally, knowingly, or recklessly engage in prohibited hazing activities. Hazing may also violate Aquinas College policy regardless of whether criminal charges are filed.

Additional Information

The complete text of the Michigan statutes referenced in this Annual Security Report is available through the Michigan Legislature's website. Members of the campus community are encouraged to consult the official statutes or seek legal advice regarding the application of Michigan criminal law in specific situations.

General Information

Frequently Referenced & Important Websites	
Aquinas College	www.Aquinas.edu
Campus Safety	https://www.aquinas.edu/offices/campus-safety/
Daily Crime and Fire Log	Current Year Public Crime Log
My AQ	https://my.aquinas.edu/dashboard
Student Handbook	https://www.aquinas.edu/offices/student-affairs/code-of-conduct.html
Employee Handbook	https://my.aquinas.edu/pages/human-resources-employee-handbook
Escort Service	https://www.aquinas.edu/offices/campus-safety/community-services.html
Title IX Office	https://www.aquinas.edu/offices/student-affairs/title-ix/resources.html
Report Discrimination/Harassment	https://cm.maxient.com/reportingform.php?AquinasCollege&layout_id=2
Health and Wellness	https://my.aquinas.edu/pages/counseling-health-wellness
Employee Assistance Program	https://my.aquinas.edu/search/Employee%20assistance%20program#all
Grand Rapids Police Department	https://www.grandrapidsmi.gov/Government/Departments/Police-Department
Kent County Central Dispatch	https://kent911.org/

Important Phone Numbers	
Campus Safety	616-632-2462
Health and Wellness	616-632-2905
Title IX Coordinator	616-632-2171
Accessibility Services	616-632-2177
Grand Rapids Police Department	Non Emergencies 616-456-3400 Emergencies 911
Grand Rapids Silent Observer	616-774-2345
Reliance-Advocates for Ending Violence	24 Hour helpline 1-800-848-5991
National Suicide Prevention Lifeline	988
National Domestic Violence Hotline	1-800-799-SAFE (7233)
National Alliance on Mental Health	Text NAMI to 62640
YWCA West Central Michigan	24 Hour confidential crisis line: 616-454-9922
National Assault Hotlines	1-800-656-HOPE (4673)