



AQUINAS COLLEGE
EH 265: Writing Center Theory and Practice
Course Application (due second Monday in April)

Contact Information:

Today's Date ____/____/20____

Name _____ Cell #: _____

Local Address (Street Address, City, State, Zip)

E-mail _____

Academic Information:

Year of Expected Graduation: _____

Major(s) _____ Minor(s) _____

Semester/Year of completion _____

Overall GPA: _____

Please attach a writing sample to this application. Sample should reflect written work completed in an academic course.

List the instructor to whom you plan to give the recommendation form (they will submit the form):

I have read and attest that all information above is accurate and truthful to the best of my knowledge.

Signature

Date

Please put completed application, plus writing sample, in Gretchen Rumohr-Voskuil's mailbox (AB Mailroom). Your instructor will submit your recommendation form. All materials are due the second Monday in April.

AQUINAS COLLEGE
EH 265: Writing Center Theory and Practice
INSTRUCTOR RECOMMENDATION FORM

Applicant (Complete the section below):

Name: _____ **Class Year:** _____

Cell Phone: _____ **Email:** _____

I am interested in enrolling in EH 265: Writing Center Theory and Practice, which will train me to work as a student consultant in the Writing Center. Thank you for your recommendation.

Faculty member (Complete the section below):

Name: _____ **Department:** _____

Please circle the appropriate answer: *1=Yes, unequivocally!, 2=I suppose, 3=definitely not.* Please return the form to Gretchen Rumohr-Voskuil via campus mail **no later than the second Monday in April.**

This student possesses strong reading, writing, and critical thinking skills. 1 2 3

This student has positive communication and collaboration skills. 1 2 3

This student is reliable about deadlines and appointments. 1 2 3

I do, or could easily, have a close working relationship with this student. 1 2 3

In general, this student is one I would select myself to assist other students. 1 2 3

Further Comments:

Signature

Date

Return to Gretchen Rumohr-Voskuil no later than the second Monday in April.

EH 265 Prerequisites

In order to enroll in EH 265: Writing Center Theory and Practice, students must meet the criteria below

1. Reference from an AQ faculty member. This Faculty Recommendation Form must be completed prior to enrollment
2. An overall cumulative 3.0 GPA
3. A willingness to keep consistent and reliable consulting hours (during the practicum part of the course). Once a schedule has been established, students are expected to be available at The AQ Writing Center or one of its established satellite sites when and where they are scheduled
4. A commitment to attending class regularly and contacting the instructor when absent
5. A background check including, but not limited to, academic integrity
6. A desire to become familiar with the mission, philosophy, and consulting guidelines of the AQ Writing Center—and to maintain professional excellence and academic integrity at all times as a student and as a student consultant, including in social media spaces
7. Evidence of strong reading, writing, critical thinking, and interpersonal skills